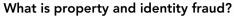
# PROTECT YOUR PROPERTY

# Frequently Asked Questions



Property and identity fraud are becoming nationwide problems. Scammers who file fake deeds can appear to own property and can fraudulently sell, mortgage, rent, or otherwise affect the property without the knowledge of the true owner.



# How do fraudulent documents get recorded?

The Clerk of Court's Office is statutorily obligated to record documents that meet the requirements mandated by law. If a document is properly executed and presented with payment, it is the responsibility of the Office to record the document.

#### Is there a fee to subscribe to the Tangipahoa Parish Clerk of Court's Property Alerts?

No, it is a free service to receive the text and email alerts. If you wish to view or print the recorded document from your computer, the Clerk of Court's regular fees will apply. You can always visit the Clerk's office to view the document at no charge. If you registered a phone number, message and or data rates may apply to SMS alerts sent to your phone.

## Can I sign up and monitor filings even if I don't own property?

Yes. Once you register any name you choose, you will receive an email whenever a document is recorded in the Tangipahoa Parish Clerk of Court's official records in that name.

#### Does this service alert me of documents being recorded in other parishes?

No. You will only receive an email when a document is recorded in the Tangipahoa Parish Clerk of Court's official records.

#### How many names and/or addresses can I enter?

You can enter unlimited name variations and unlimited addresses to the email account.

# My personal or business name is often spelled many ways. How should I enter it?

To receive broader search results, it is recommended that you use the least amount of characters in your search. For example, entering "Ed" will return results for: "Ed", "Eddie", "Eddy", "Edward", etc. For a business, entering "First" will yield "First American", "First American Title", "First Bank", "First Bank and Trust", etc.

## My name is very common. Will I receive notifications that belong to someone else?

It is possible to receive an email alert that may belong to another person with the same name. The email will provide you with information about the document recorded in the Tangipahoa Parish Clerk of Court's office. To view or print the document you will have to have a subscription with the office's regular charges. If you have a problem in registering for a regular subscription or the 24-hour access option, call the Clerk of Court's IT Department at **985-284-2605** or email at **webmaster@tangiclerk.org.** 

#### How do I edit or cancel my Property Alert subscription?

To change your property alert subscription, simply go to the subscription page where you registered, enter your email address; and we will send you an access code to edit your information.

#### Is any special hardware or software needed to sign up?

No. FREE online registration is through our website.